



Please Return Completed Application To:
CITY OF PORTLAND
389 Congress Street
Portland, Maine 04101
Attention: Treasury Department

Portland Senior Tax Equity Program
(P-STEP)

For Property Tax Assessed as of April 1, 2018

Application Period:
March 15, 2019 to May 15, 2019 for Tax Year 2018

<i>Applicant's First Name</i>	<i>MI</i>	<i>Applicant's Last Name</i>
<i>Applicant's Social Security Number</i>		<i>Applicant's Date of Birth (mm-dd-yyyy)</i>
<i>Spouse's First Name</i>	<i>MI</i>	<i>Spouse's Last Name</i>
<i>Spouse's Social Security Number</i>		<i>Spouse's Date of Birth</i>

<i>Mailing Address (P.O. Box, street and apartment number)</i>		
<i>City</i>	<i>State</i>	<i>Zip Code</i>

<i>Daytime Telephone Number</i>

Continued on next page



Please answer the following questions:

	YES	NO
1a. At the end of the tax year (12/31/18) was the applicant 62 years of age or older? Please attach proof of ID.	<input type="checkbox"/>	<input type="checkbox"/>
1b. If the applicant owns a home, has he/she applied for a homestead property tax exemption?	<input type="checkbox"/>	<input type="checkbox"/>
1c. If the applicant owns his or her homestead, has the applicant paid in full all property taxes for the year for which the refund is requested? If the applicant rents his or her homestead, has the applicant paid in full all rent due during the year for which the refund is requested? Renters should also complete Appendix A of the application.	<input type="checkbox"/>	<input type="checkbox"/>
1d. Has applicant filed Form 1040ME, including PTFC (Property Tax Fairness Credit) for the prior tax year (2018)? Please attach a copy of the Form 1040ME and PTFC.	<input type="checkbox"/>	<input type="checkbox"/>
2. What is the physical location of the property where you lived during 2018 (if different from mailing address above) _____ _____		

Under penalties of perjury, I declare that I have examined this application and to the best of my knowledge and belief, it is true, correct and complete. Applications may be audited either before or after refunds are issued.

Signature of Applicant

Date

Signature of Preparer
(other than applicant)

Date



Appendix A - Landlord and Tenant Rent Payment Confirmation

<i>Applicant's First Name</i>	<i>MI</i>	<i>Applicant's Last Name</i>
<i>Landlord's First Name</i>	<i>MI</i>	<i>Landlord's Last Name</i>

<i>Mailing Address of Property Being Rented</i>		
<i>City</i>	<i>State</i>	<i>Zip Code</i>

<i>Landlord Phone Number</i>

<i>Amount of Rent Paid by Tenant to Landlord during Tax Year 2018</i>

<hr/> <i>Signature of Applicant</i>	<i>Date</i>	<hr/> <i>Signature of Landlord</i>	<i>Date</i>
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NOTE: Please complete this form for each property where rent was paid during tax year 2018